

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 15th February 2017			
1.	Attendees and apologies			
	<p>Present:</p> <p>Chris Doel Lacock PC Spencer Drinkwater Wiltshire Council Alan Macrae Wiltshire Council Richard Rogers Wiltshire Council Simon Scott Corsham Town Council Dick Tonge Wiltshire Council Phil Whalley Wiltshire Council Kate Wysocki Wiltshire Council Dave Wright Box PC Rod Taylor Corsham Town Council Stuart Gregory Lacock</p> <p>Apologies:</p> <p>Paul Bollen Wiltshire Council Gareth Rogers Wiltshire Council Cllr Sheila Parker Wiltshire Council</p>			
2.	Notes of last meeting			
		The notes of the last meeting held on 2 nd November 2016 were accepted as a true record.		
3.	Financial Position			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>The finance sheet was presented.</p> <p>The CATG were asked to allocate unspent money this year as it may not be rolled over into next year's budget.</p> <p>The CATG were reminded that the underspend needs to be allocated for this financial year</p>		
4.	Top 5 Priority Schemes			
a)	Skynet Drive	<p>The MOD has confirmed that they intend to close the road to traffic in 16/17 at recent meeting with Corsham TC. Cllr P Whalley to contact MOD to request further details.</p> <p>SD has been advised that the MOD have put forward a business case to close part of the road to traffic.</p> <p>£50k has been allocated to place barriers at the end of Skynet Drive and to improve visibility</p> <p>The MOD wishes to reduce the speed limit but they have been advised that this is not going to be possible.</p> <p>SD spoken with MOD and they wish to promote a permissive right of way but still waiting on them to supply plans of the proposed route.</p>	Action – PW to sort out another meeting to try and find out the MOD plans and to push forward this issue	PW
b)	Issue No: 4482 Devizes Road, Box Installation of white gates. The	<p>Proposal to provide an enhancement to the A365 Gateway, with the introduction of Village Gate. PC have confirmed 25% contribution. (Max. £750)</p> <p>Revised proposal for a double gate option provided to SP,</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	<p>Box Parish Council would like to see this funded by CATG.</p>	<p>awaiting confirmation from PC on preferred option. The cost of this second option where 2 gates are provided would be £5,200 rather than £2,500</p> <p>Revised design and estimate (2 number gates £4,617.49) submitted to Box PC for consideration. CATG confirmed 75% contribution of installing double gates, awaiting PC to confirm remaining 25%.</p> <p>Box PC have not yet had an opportunity to discuss it but will do so on the 23rd Feb at their next meeting. The Area Board has already decided to support this</p>		
<p>c)</p>	<p>Issue No: 4364 Hither Way Lacock</p> <p>Dangerous crossing across Hither Way from National Trust visitor car park into Lacock. With traffic having to use Hither Way instead of coming through the village and reduced visibility for pedestrians crossing at this point a lower speed limit at present 40mph and a proper pedestrian crossing is required.</p>	<p>Pedestrian crossing assessment has been completed.</p> <p>A meeting was held with TC and National Trust (NT) to discuss options available. The recommendation in the report supports TC and NT preferred option i.e. a zebra crossing.</p> <p>It was noted that there is no street lighting at the moment which is required by national regulation when a crossing is installed. A basic cost will be @£40k but a more suitable lighting system for the environment may be required</p> <p>The CATG discussed the report.</p> <p>The NT reported that number visiting is continuing to increase as is traffic and speed.</p> <p>GR recommended that the project should be done in stages. The first part is asking the CATG to approve the cost for the design stage. (@£2k in total). Area Board £1,500 & Lacock PC £500.</p>	<p>Action – Firm us accurate costs (KW)</p> <p>Action – Speak to National Trust about funding the work (Lacock PC)</p> <p>Action – Corsham Area Board to consider putting remaining capital money towards this project and taking a member initiative to the next meeting in March (AM)</p>	<p>KW</p> <p>Lacock PC</p> <p>AM</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Funding to carry out design confirmed and surveys have been requested. Work has commenced on the design of this scheme.</p> <p>Accurate costings will be available for the next CATG meeting. A substantial bid may also be required as well as further discussions with the National Trust.</p>		
d)	<p>Area Board Issue 4965 Corsham, Leafield Industrial Estate</p> <p>Concerns regarding HGVs turning left out of the northern junction of the industrial estate and contravening 7.5T weight restriction</p>	<p>Area Board issue needs to be formally logged on the system.</p> <p>Concerns regarding HGVs turning left out of the northern junction of the industrial estate and contravening 7.5T weight restriction.</p> <p>The key issue is that vehicles exiting do not know which way to turn and then contravening the weight limit. This would become a police enforcement issue</p> <p>However it was agreed that the signage was not clear and a sign should be erected.</p> <p>Confirmation received by TC and order for new signs has been placed with our contractor, expected completion by end of financial year. Total cost £1,100.</p> <p>Keep on the agenda to work is complete</p>	<p>Action – Send drawings to Cllr Tonge (KW)</p>	KW
e)	<p>Area Board Issue 4773: Abbey Road, Lacock</p> <p>Replacement of temporary signs</p>	<p>Following introduction of the permanent restriction request to remove temporary signage and replace some with permanent structures.</p> <p>The temporary signs were put in for the experimental speed limit which has now become permanent.</p>	<p>Recommendation – That the Area Board fund the remaining 75% of the costs for permanent signs (Up to £1,600)</p>	RR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Design attached below, approximate cost of £2,100 to complete this work.</p> <p>National Trust has agreed a 25% contribution and the Parish Council is supportive of permanent signs</p> <p>The CATG agreed to fund the remaining 75% of the costs</p>		
f)	<p>Area Board Issue 4911: Pickwick, Corsham</p> <p>Various traffic management requests.</p>	<p>Pickwick Association requesting white gates, speed limit extension and potential reduction, traffic calming and a vehicle activated sign.</p> <p>The advice from the highways engineer is that the only possible actions that can help are White Gates and the use of SID's.</p> <p>Design for gates attached below, approximate cost of £5,500 to complete this work.</p> <p>The TC reported that they would not provide the 25% of the costs. However they are not opposed to the project. The Pickwick association will be approached to see if they can provide the funding themselves.</p>	<p>Action – Speak to the Pickwick Association to see if they will find the remaining funding (AM)</p>	<p>AM</p>
5.	Other Priority Schemes			
g)	<p>Issue 4105 HGV's Speeding on A365 Box</p>	<p>Following the local consultation exercise the Parish Council are considering available options.</p> <p>The freight assessment has been completed and the results can be viewed in a Cabinet Member report on the website.</p>	<p>Action – Keep on the agenda for consideration when results have come back</p>	<p>RR</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>https://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=1135</p> <p>Consultant has been commissioned to undertake survey which is planned to happen during Feb/March.</p> <p>The survey has not been completed yet so will be considered at the next meeting</p>		
h)	<p>Area Board Issue 4820: The Stoneworks, Neston, SN13 9YJ</p> <p>Request for amendment to street nameplate.</p>	<p>Request for issues relating to street name plates which should be dealt with through the Area Office.</p> <p>Corsham TC to feed back at meeting.</p> <p>This should have been by the developers but as it was 2 years ago, it may be difficult to persuade them to do it.</p>	<p>Action – Speak to developers (KW)</p>	<p>KW</p>
i)	<p>Area Board Issue 4807: The Cleeve, Corsham</p> <p>Request for additional street lighting.</p>	<p>Request for additional street light on The Cleeve on front of houses 14-15 and review existing lighting along footpath.</p> <p>This has not yet been considered by the Town Council. The request is part of a list of various concerns raised.</p> <p>Corsham TC to feed back at meeting.</p> <p>Corsham TC has a policy for no more town lighting except on safety grounds. As there is no evidence that this is particularly unsafe the issue will have to be closed</p>	<p>Action – close issue and remove from the agenda</p>	
6.	New Requests / Issues			
a)	<p>Area Board Issue 5118: Church Rise, Neston</p> <p>Road safety issues near to Neston Primary School.</p>	<p>Request for road safety improvements on Church Rise near to Neston Primary School – replace warning signs, install safe crossing point, flashing lights and 20mph speed limit.</p> <p>To be discussed at meeting.</p>	<p>Action – Ask issue raiser to contact the school and consider it in their travel planning who have access to funding and travel advisor (Ruth Durrant). (RR)</p>	<p>RR</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		In the first instance the school needs to consider this as part of their travel planning.		
b)	Area Board Issue 5046: Gastard Lane, Gastard Request for weight limit on Gastard Lane from C153 to Thingley.	Request for weight restriction along Gastard Lane from C153 to where the lane forks at Thingley and to join the Corsham/Lacock Road. To be discussed at meeting. A metro count has been put in to measure the speeds. This issue is being considered alongside issue 5020	Awaiting metro count results	
c)	Area Board Issue 5020: Coppershell Road, Gastard Request for extension of 30mph speed limit and weight limit.	Request for 30mph signs to be erected at junction of B3353/Coppershell Road, Street lit restriction therefore no repeater signs are allowed in the regulations. Request for extension of 30mph limit on Coppershell Road. Request for weight restriction on Coppershell Road to stop HGVs using it as a cut through. To be discussed at meeting. Being considered alongside issue 5046	Awaiting metro count results	
d)	Area Board Issue ?: Alcombe, Colerne Request for improved signage to deter lorries from using lane through Alcombe to get to Colerne	Needs to be logged as an issue on the system to get an area board issue number. Resident's concerned over HGVs using lane through Alcombe to get to Colerne (Octavian) at Colerne Hangers – recent incident outside Stable Cottage, Alcombe as well as similar incidents in the past. Request for improved signage on A4 to deter HGV's from using this lane.	ACTION – Check that signs are in place HGV's in the right direction (KW) ACTION – Box and Colerne Parish Councils to work with Octavian on the route taking by their HGV's	KW Box / Colerne PC

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>be discussed at meeting.</p> <p>There is a sign already that tells HGV's to not go down Alcombe. However BANES have not put up signs.</p>		
e)	<p>Area Board Issue 5145: Doncombe Lane / C151, Colerne</p> <p>Safe crossing point & speed limit reduction near Colerne Primary School</p>	<p>Request for safe crossing point along Doncombe Lane and pedestrian crossing on C151 at existing traffic island and near to Luckham Park. Reduction of speed limit to 30mph on C151 & Doncombe Lane.</p> <p>To be discussed at meeting.</p> <p>This needs to be considered by the school and be reflected if necessary in their travel plan</p>	<p>Action – to ask the issue raiser to contact the school (RR)</p>	RR
7.	Other items			
a)	<p>Colerne – Village Hall to Play area footway.</p> <p>Colerne PC I was given to understand that WC had in the past patched the path but it was now beyond patching. John had decided that he would ask for part of the funding from CATG and offer to pay for the balance from the Highways pot.</p>	<p>Path is a Right of Way and maintenance responsibilities lie with Area Highways. P Bollen to update.</p> <p>Cllr Tonge is looking at this with the PC to explore possible funding sources</p> <p>Keep issue open but no further action required</p> <p>This is not a priority and can be closed</p>	<p>Action – Close the issue as not seen as a priority</p>	RR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	<p>Beechfield Road parking issue.</p> <p>Concerns raised regarding parking along Beechfield Road outside the Community Campus parking entrance. Problems have been reported of near misses on the corner.</p>	<p>Issue discussed with Network Management and it is recommended the most appropriate action would be additional waiting restrictions in this area. This can be incorporated within the Corsham Town Review which is currently ongoing. Suggested TC/Local Member undertake consultation with affected businesses/properties before this is taken further.</p> <p>It was agreed that this is an issue but the only option would be waiting restrictions but these are not without challenges. Corsham TC confirmed this with Network Management and it has been added to the Corsham Review.</p> <p>This scheme for double yellow lines is being drawn up with the Town Council for a TRO. Keep issue open to the work is complete</p>		
c)	<p>Top priorities from the Community matters event</p>	<p>Discuss the top priorities of the Community Matters Event:</p> <ul style="list-style-type: none"> • Speeding & road safety • Highways infrastructure • Cycling & walking <p>The CATG noted the priorities and agreed that they were already the main thrust of the work of this group.</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>AOB</p>	<p>Lacock Parish Council is concerned with the amount of traffic that comes through the village particularly as a result of the surrounding development. A report has been carried out and the question was asked of how this should be taken forward.</p> <p>GR responded that he has met with those who have carried out the report. They have been asked to prioritise their requests so that that issue can be brought to the CATG. Lacock Parish Council asked to raise this on the issue system & Stuart Gregory will be attending this meeting to discuss the report and prioritise their requests.</p> <p>Stuart spoke to the CATG and highlighted the 70% increase in visitors over the last 7years. This has resulted in a large increase in traffic and this is likely to increase with the new developments planned. The Melksham Bypass is not imminent and so some solutions are being looked at. A plan has been put together along the key priorities of:</p> <ul style="list-style-type: none"> • Reduce quantity of traffic • Reduce speeds • Protect pedestrians <p>The plans were sent though to WC and comments have started to come back. Cllr Philip Whitehead suggested the creation of an environment where drivers would be encouraged to drive safely and respectfully. The first request is the installation of white gates with consideration later of a 20mph limit. The CATG agreed to recommend funding the White Gates location survey.</p>	<p>Recommendation – To fund up to £500 an investigation into where the White Gates should go.</p> <p>Action – Request a metro count</p>	<p>RR</p> <p>Lacock PC</p>
<p>FREIGHT PRIORITIES</p>	<p>I. Roebuck to Sandpitts Lane, Gastard</p> <p>II. B3353 The Linleys, Corsham</p> <p>III. Tutton Hill, Colerne/Box</p>	<p>The officer recommended 1 and 3 as it is hard to do much about a ‘B’ road. However, the Linleys is seen as very heavily used. The CATG agreed to focus upon 2 and 3 as the priorities for the coming year</p>	<p>Recommendation – That the B3353 (The Linleys, Corsham) and Tutton Hill (Colerne / Box) will be the two freight priorities for the coming year</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

8.	Date of Next Meeting: Wednesday 10 May 2017
----	--

Corsham Community Area Transport Group

Highways Officer – Kate Wysocki

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of approximately £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to Corsham Area Board

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

- I. Area Board Issue 4773, Abbey Road, Lacock: That the Area Board should fund 75% of the costs of replacing the temporary signs with permanent ones. This will be up to £1,600. The National Trust will pay for the remaining 25% of the costs
- II. Speeding and volume of traffic in Lacock – That the Area board fund (up to £500) the cost of the survey work on installing white gates at the entrances to the village
- III. That the remainder of the CATG unallocated funding be allocated to addressing issue 4364 - Hither Way, Lacock